

**AGENDA**

- 6:30 p.m. Public Comment.
- 6:31 p.m. Town Counsel to discuss lease of real property at Conomo Point – Executive Session expected.
- 7:00 p.m. Brendhan Zubricki - Presentation of the Town Administrator's Report for the period December 3<sup>rd</sup>, 2011 through December 16<sup>th</sup>, 2011:
- Second Summer Camp Changing Facility
  - Long Term Planning Committee Review of Downtown Planning Report
  - Town Administrator's Performance Review and Goal Setting
  - Northern Conomo Point Subdivision and Zoning Project
  - Southern Conomo Point Definitive Subdivision Plan Approval Modification
  - Town Hall Steam Boiler Failure
  - Draft Fiscal Year 2013 Selectmen's Budget Request Package
  - Revised Draft of Selectmen's Fiscal Year 2013 Capital Plan Update
  - Regional School District Tentative Budget
  - Quarterly Report
  - Modification of Alcoholic Beverage Licensing Regulations
  - Draft List of Topics for Annual Town Meeting Warrant
  - Conomo Point Informational Flyer and Forum
- 8:15 p.m. Consider a transfer of lease for 12 Town Farm Road (Map 19, Lot 40) Burbridge/Walker to Dan Mayer.
- 8:20 p.m. Consider a transfer of lease for 12 Robbins Island Road (Map 19, Lot 62) Lucey to W. Liberti.
- 8:30 p.m. Consider a transfer of lease for 10 Town Farm Road (Map 19, Lot 38) Richter to Robert & Ida Doane.
- 8:45 p.m. Consider adding a third party to lease for 13 Town Farm Road (Map 19, Lots 41 and 42), Mary Ellen Drew to Leah Maher.
- 9:00 p.m. Essex County Greenbelt to request approval of an amendment to the conservation restriction for Soginese Realty Trust.

**Other Business:**

- Approve and sign the weekly warrant in the amount of \$95,969.44.
- Approve and sign the minutes for the December 5<sup>th</sup>, 2011, Selectmen's Open Meeting and the December 5<sup>th</sup>, 2011, Selectmen's Executive Session.
- Selectmen vote to open the warrant for the Annual Town Meeting to be held on May 7, 2012.
- Schedule Department Head meeting for January 30, 2012.

Other Conomo Point Business:

- Consider extending the submission deadline to accept a signed bridge lease that was received on December 6, 2011, from Kathleen Simpson.
- Consider a request for an intra-family transfer of lease at Conomo Point for 28 Cogswell Road, Map 19, Lot 12 (removal of G. Walter Johnson from lease).
- Consider a request for an intra-family transfer of lease at Conomo Point for 171 Conomo Point Road, Map 24, Lot 9 (removal of Deborah Earl from lease).
- Consider signature of Conomo Point Bridge Leases and any necessary associated correspondence regarding the leaseholds shown on the attached list.

Licensing Board:

- Review and sign the Renewal Certification 2012 for the ABCC.
- Certify that the Town's temporary increased resident population is estimated to be 3,714 as of July 10, 2012.

Antiques License Renewals:

- A.P.H. Waller, Joshua's Corner at 2 Southern Avenue
- David Neligan, David Neligan Antiques at 38 Main Street
- Donna-Lee Young Rubin, Ruby Manor Antiques & Fine Arts at 144 Main Street
- Nicholas & Barbara M. Zakas, Zakas Antiques at 149 Western Avenue
- Ellen Neily, Ellen Neily Antiques at 157 Main Street
- Daniel W. Horne, Antiques and Oriental Goods at 144 Main Street

Class II License Renewals:

- John Heath, Essex Falls Auto Body at 1 Moses Lane
- Paul Russell, Gullwing Service Co., Inc., d/b/a Paul Russell and Company at 106 Western Avenue
- Steven Pascucci, Cape Ann Auto Body, Inc. at 19 Grove Street
- Stanley E. Collinson, III, Wheelworks, Inc., d/b/a Gaybrook Garage at 152 Western Avenue
- Charles F. Coles, Jr. & Mark Gallagher, Dynamic Auto Brokers at 14 Laurel Lane
- Eric Holdsworth, Portside Auto at 166 Eastern Avenue

Common Victualler's License Renewal:

- Stephen Gersh, Manager, Essex Conference & Recreational Center at 1 Conomo Point Road
- Clifford Amero, Manager, Essex River Cruises & Charters at 35 Dodge Street
- Nelson H. Emmons, Manager, Village Market at 1 Martin Street

Innholder's License Renewal:

- Stephen Gersh, Manager, Essex Conference & Recreational Center at 1 Conomo Point Road

REMINDER: The next Board of Selectmen's meeting will take place on Monday, January 9<sup>th</sup>, 2012, at 7:00 p.m. in the T.O.H.P. Burnham Library on Martin Street.

List of Conomo Point Leaseholds Referenced in above Agenda Item:

Map & Lot		Street Address	
19	100	5	Beach Circle
19	101	3	Beach Circle
19	102	101	Conomo Point Road
19	11	34	Cogswell Road
19	116	89	Conomo Point Road
19	117	87	Conomo Point Road
19	118	85	Conomo Point Road
19	12	28	Cogswell Road
19	13	24	Cogswell Road
19	14	22	Cogswell Road
19	15	2	Sumac Drive
19	16	6	Sumac Drive
19	17	8	Sumac Drive
19	20	7	Sumac Drive
19	26	82	Conomo Point Road
19	27	31	Cogswell Road
19	28	33	Cogswell Road
19	33	86	Conomo Point Road
19	34	90	Conomo Point Road
19	35	4	Town Farm Road
19	36	6	Town Farm Road
19	37	8	Town Farm Road
19	38	10	Town Farm Road
19	40	12	Town Farm Road
19	41	13	Town Farm Road
19	42		
19	43		
19	44	9	Town Farm Road
19	45	3	Town Farm Road
19	46	92	Conomo Point Road
19	47	94	Conomo Point Road
19	48	96	Conomo Point Road
19	49	5	Cogswell Road
19	50	7	Cogswell Road
19	51	9	Cogswell Road
19	52	11	Cogswell Road
19	53	19	Cogswell Road
19	54	20	Cogswell Road

19	56	98	Conomo Point Road
19	57	100	Conomo Point Road
19	58	4	Robbins Island Road
19	59	6	Robbins Island Road
19	60	8	Robbins Island Road
19	61	10	Robbins Island Road
19	62	12	Robbins Island Road
19	63	14	Robbins Island Road
19	65	30	Robbins Island Road
19	66	34	Robbins Island Road
19	67	34 A	Robbins Island Road
19	68	36	Robbins Island Road
19	69	38	Robbins Island Road
19	70	40	Robbins Island Road
19	71	42	Robbins Island Road
19	72	44	Robbins Island Road
19	73	46	Robbins Island Road
19	74		
19	74A		
19	75	43	Robbins Island Road
19	76	41	Robbins Island Road
19	77	29	Robbins Island Road
19	78	25	Robbins Island Road
19	79	1	Robbins Island Road
19	81	39	Middle Road
19	82	2	Conomo Lane
19	83	4	Conomo Lane
19	84	8	Conomo Lane
19	85	187	Conomo Point Road
19	86	114	Conomo Point Road
19	88	110	Conomo Point Road
19	89		Conomo Point Road
19	91	115	Conomo Point Road
19	92	111	Conomo Point Road
19	93	109	Conomo Point Road
19	95	11	Beach Circle
19	96	9	Beach Circle
19	97	105	Conomo Point Road
19	98	103	Conomo Point Road
19	99	7	Beach Circle
24	1	11	Conomo Lane

24	10	169	Conomo Point Road
24	11	167	Conomo Point Road
24	12	165	Conomo Point Road
24	13	163	Conomo Point Road
24	14	161	Conomo Point Road
24	15A	159	Conomo Point Road
24	15B	159	Conomo Point Road
24	16	155	Conomo Point Road
24	18	154	Conomo Point Road
24	18A		
24	19	1	Middle Road
24	2	9	Conomo Lane
24	20	162	Conomo Point Road
24	21	166	Conomo Point Road
24	22	168	Conomo Point Road
24	23	170	Conomo Point Road
24	24	172	Conomo Point Road
24	25		Conomo Point
24	27	25	Middle Road
24	28	23	Middle Road
24	29	21	Middle Road
24	3	31	Middle Road
24	30	19	Middle Road
24	31	17	Middle Road
24	32	15	Middle Road
24	33	11	Middle Road
24	34	9	Middle Road
24	35	144	Conomo Point Road
24	36	142	Conomo Point Road
24	39	134	Conomo Point Road
24	38	136	Conomo Point Road
24	4	29	Middle Road
24	41	130	Conomo Point Road
24	42	126	Conomo Point Road
24	43	124	Conomo Point Road
24	44	122	Conomo Point Road
24	45	120	Conomo Point Road
24	5	179	Conomo Point Road
24	6		
24	7	175	Conomo Point Road
24	8	173	Conomo Point Road

24	9	171	Conomo Point Road
----	---	-----	-------------------